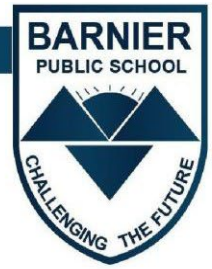


Barnier Public School

Barnier Drive Quakers Hill NSW 2763
Telephone: 9837 1600 Fax: 9837 1858



Dear Parents and Caregivers,

At the start of each school year the school sends home this 'All-in-One' permission note. Once you have read each section carefully, please sign and date the permission slips and return them to your child's teacher. If you have any questions about the information on this note, please do not hesitate to speak to the class teacher.

AGREED CODE OF BEHAVIOUR FOR USE OF TECHNOLOGY AND THE INTERNET **(This is additional to the BYOD agreement for Years 3-6)**

Technological devices and facilities are provided at Barnier Public School for educational purposes. This aims to promote educational excellence in teaching and learning programs via increased use of technology. The school is firmly committed to the proper and responsible use of all forms of technology by all staff and students, and therefore requires acceptance and strict adherence to the terms and conditions of the user statement in this document.

TERMS AND CONDITIONS

Access to technological equipment at Barnier Public School is a privilege to which certain responsibilities apply. This privilege is extended to all students **annually**, providing they work within the guidelines and rules defined by the school.

Students wishing to use technological devices and the Internet must abide by the following rules and expectations:

- ✓ I will treat equipment with care at all times.
- ✓ I will use appropriate language at all times when using computers, digital cameras and digital video cameras.
- ✓ I will use the resources available through the Internet to sensibly research school assignments.
- ✓ I will respect laws pertaining to copyright.
- ✓ I will avoid websites that may have offensive or undesirable material.
- ✓ I will inform an adult if I find something that is inappropriate.
- ✓ I will inform an adult if I am aware that my peers are looking at, or for inappropriate sites.
- ✓ I will not use the Internet for private or personal communication.
- ✓ I will not download any files from the Internet without permission from a teacher.
- ✓ I will not install and run software, including games from home or that I have found on the fileserver.
- ✓ I will not delete, change or alter in any way, the appearance, sound or set up on any computers or other devices.
- ✓ I will not play games of any description on a computer without first seeking teacher permission.
- ✓ I will not interfere with any other student who is using a computer or other equipment.

Students who violate **any** term or condition of this Code of Behaviour will be issued with reflection time immediately, in accordance with the school welfare policy. The violation will be communicated to parents via phone call or in writing. Discipline will commence immediately and cease 1-2 weeks (depending on the offence) after the return of the notification note.

Students who do not return the signed consent forms will not be permitted to use any technological device or access the Internet at school.

THIRD-PARTY SOFTWARE

The school uses third-party providers offering web-based educational resources and cloud-based storage to support our administrative functions and enhance student learning outcomes. The department has a service agreement with some providers it has assessed as meeting privacy and security standards required of the department. The school offers students access to a number of services in addition to these e.g. *Seesaw* and *Essential Assessment*. In most instances, students are required to register before accessing an online service. Registration involves either a staff member or student entering identifying information such as name, grade, and email address onto the provider's platform. This and any other data entered in the course of accessing the application may be stored on servers located in Australia or off-shore in a country not subject to NSW privacy laws.

WEBSITE & SOCIAL MEDIA PUBLISHING PERMISSION

As the use of computers becomes more widespread so has the need to communicate information digitally with parents and the school community. Barnier Public School uses the website and various forms of social media to keep parents informed of routines, events and current programs operating in the school. It serves as a means of promoting our school and recognising the achievements of our students with the community.

Barnier Public School adheres to the following departmental guidelines when publishing information and photographs on our website, Facebook and Twitter pages.

These guidelines are:

- * Full names of students are not published
- * Student first names are not directly linked to a photograph
- * Parental permission is required for any student's photograph that is published
- * Parental permission is required for any student's work that is published

At times there will be group photos of students, individual photos and possibly some student's work on the website. At no time in the publication of these items will a student's name be directly linked to a personal photograph. Members of the community may appear in photos taken at special events.

PERMISSION FOR THE RELEASE OF BARNIER PUBLIC SCHOOL STUDENT INFORMATION

Throughout the year opportunities arise to promote Barnier Public School, our students and Public Education through external agencies such as Microsoft and Furnware. Given the likelihood of such opportunities arising, it is necessary for the parent/carer of students at Barnier Public School to authorise any use of student names, photographs of students and/or their work, use of video and information relating to the reason for the student being involved in the promotion. In all cases, no further information will be made available in accordance with your right to privacy.

You have the right to withdraw permission for the release of information at any time. This must be done in writing.

CHILD PROTECTION

Barnier Public School will implement the mandatory Department of Education and Communities "Child Protection Program" during the year as part of the PDHPE program. The aim of the program is to help reduce the incidence of child sexual assault in our community by teaching students skills to protect themselves and ways to develop positive relationships. The program uses precise anatomical terms for private parts of the body. Children are taught these terms in order to be able to verbalise when they feel uncomfortable if touched inappropriately. This is not a sex education program.

SCHOOL GARDENING

Barnier Public School provides all students the opportunity to participate in a variety of gardening and healthy eating activities. The activities and lessons will be during class and part of the school's learning program.

Students will be given instruction on plant care, cultivation, raising various types of plants, marketing plants for sale and the possibility of preparing this food for cooking and consumption. As a part of promoting healthy eating, the students will be given the opportunity to taste the food grown in the garden. Students will develop their understanding of sustainability, composting and worm farms.

Please note: Students will need to supply their own gardening gloves.

PATERSON RESERVE/MIKHELSON RESERVE

Students in Years 3 to 6 will walk to Paterson Reserve OR Mikhelson Reserve for sport each Friday. During the year students from all grades will be required to walk to Paterson Reserve or Mikhelson Reserve for the school Cross Country carnival and various other sporting events. This also includes off-site evacuations and drills. Whilst you will be advised of the dates and times of these events, rather than seeking separate permission for every event, we are endeavoring to have a general 'Walk to Paterson/Mikhelson Reserve' permission slip to avoid children from missing out if notes are misplaced.

VIDEO CONFERENCES

Throughout the year, opportunities arise to participate in free video conferences. These align with the curriculum and enhance the learning of the students. Video conferences sometimes provide opportunities for our students to interact with students from other schools. Free video conferences often happen with little notice to the school. To ensure students do not miss out on these valuable experiences, we are seeking permission for students to attend. Any video conference that requires a payment will have a separate note sent home.

INSURANCE WAIVER

From 2012, the Ambulance Service of New South Wales is responsible for the statewide insurance coverage for the provision of emergency ambulance services to all enrolled NSW Government school students. Schools do not have to arrange individual payments to the Ambulance Service of NSW.

In the event that a student enrolled in a NSW government school has an accident or falls ill whilst at school or on an organised, fully supervised school excursion and requires an emergency ambulance service, the Ambulance Service of NSW Group Cover Scheme-Schools (AGSC-S) ensures that parents will not be responsible for the payment of the ambulance account under the terms and conditions of the Policy.

The Department will not accept liability in the event that a student enrolled in a NSW government school has an accident or falls ill whilst at school for any physical damage, or bodily harm. Parents or caregivers may arrange travel insurance for students, including appropriate cover for personal property. Volunteers, parents and caregivers who accompany staff and students on these excursions also have the option of arranging travel insurance, including appropriate cover for personal property.

The Department will not accept liability for the loss of, or damage to students', parents', caregivers' or volunteers' personal property whilst on school grounds or taken on excursions.

CULTURAL/RELIGIOUS SENSITIVITIES

We are aware that due to certain beliefs, some children are not allowed to eat certain foods or participate in certain activities. To ensure we are catering to all children, we are asking that you specify any of these on the attached permission slip.

Kelly Housbey
Deputy Principal

Mandy Hollis
Principal

Please complete the permission slips and return to your child's class teacher. Please do not separate permission slips.

Student: _____

Class: _____

Date: _____

AGREED CODE OF BEHAVIOUR FOR USE OF TECHNOLOGY AND THE INTERNET

I am aware of the school's Code of Behaviour for use of technology and the Internet and it has been discussed with my child. I give permission for my child to access third-party online services and software.

Parent Signature _____

WEBSITE PERMISSION NOTE

I give permission for pictures of my child and any of his/her schoolwork to appear on the school website. I understand I am able to contact the school at any time and withdraw this permission. I also understand that on some occasions parents may appear in some of the photographs that are published on the website and give my permission for this to occur also.

Parent Signature: _____

SOCIAL MEDIA NOTE

I give permission for pictures of my child and any of his / her schoolwork to appear on the school social media pages. I understand I am able to contact the school at any time and withdraw this permission. I also understand that on some occasions parents may appear in some of the photographs that are published on social media and give my permission for this to occur also.

Parent Signature: _____

PERMISSION FOR THE RELEASE OF BARNIER PUBLIC SCHOOL STUDENT INFORMATION

I give permission for my child to take part in promotional activities which may involve use of student names, photographs of students and/or their work, use of video and information relating to the reason for the student being involved in the promotion.

Parent Signature: _____

CHILD PROTECTION

I give permission for my child to take part in lessons throughout the year related to Child Protection issues. I understand that the Child Protection content is integrated into the stage based units of work and is part of the syllabus.

Parent Signature _____

GARDENING PERMISSION (Please tick the appropriate box)

I give permission for my child to participate in gardening activities.

I give my child permission to eat produce grown in the garden

Special needs of my child which you should be aware of (e.g. allergies) _____

Parent Signature _____

PATERSON/MIHKELSON RESERVE

I give my permission for my child to walk to and from Paterson Reserve or Mikhelson Reserve for the purposes of school sporting events or evacuations and drills. I understand that this includes weekly sport for Years 3-6 and all cross country events. During this time my child will be supervised by staff.

Parent Signature: _____

VIDEO CONFERENCES

I give my permission for my child to attend free video conferences at the school. This may involve contacting other schools or external programs.

Parent Signature: _____

CULTURAL/RELIGIOUS SENSITIVITIES

Due to my beliefs, my child cannot eat the following foods: _____

Due to my beliefs my child cannot participate in the following activities: _____

Parent Signature: _____