

# Barnier Public School

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## **Barnier Public School BYOD Acceptable Use Agreement and Guidelines**

1. Security and use of the device is at all times the responsibility of the student.
2. In particular the device should:
  - be brought to class fully charged, ready for use;
  - not be left unattended;
  - be stored securely in the classroom when not in use at school;
  - be stored in a secure, safe location when used outside school or during transportation.
3. Students must not use the school's Internet service to download any apps.
4. The school accepts no responsibility, and cannot guarantee support, for any apps installed onto the device.
5. The school supports appropriate cyber safety protocols for parents and students.
  - Students are required to use the school's wireless Internet service and must login using their student username and password when at school.
  - Students must keep their passwords confidential. If a student becomes aware of someone using their login information, they must inform the school immediately.
  - We encourage parents to regularly check the contents of their child's device and their Internet use to ensure that only appropriate websites are being used.
  - Students must inform the teacher or others when using the camera and audio recording functions and are reminded that they must gain teacher permission to publish photographs or videos. Video and photos are expressly forbidden to be published on any social media platform including but not limited to Facebook, Google Hangout, Messenger, Instagram and Snapchat.
  - Students are expected to follow all teacher directions, including when to use the device.
  - Students should at all times use appropriate manners when communicating electronically.
  - Students must provide their device to teachers and Parents/Guardians upon request.
  - Barnier Public School staff reserve the right to access the data on the student's device and delete inappropriate data when necessary.
6. The physical safety and care of the device also needs to be managed appropriately.
  - It must always be transported in a purpose built case, i.e. a cover protecting the top, bottom and sides of the device.
  - It should not be used near food, drinks or chemicals.
  - It must only be used while seated or standing still (i.e.: not walking around).
  - Students must not let anyone use the device other than your teacher, Parents or Guardians.

7. Personal safety while using the device is also essential.

- Use the device only when required for schoolwork during class time.
- Students are not to provide personal information to anyone over the Internet.
- Students are not to share their passwords with anyone.

## **Student Section**

**Student Name:**

**Class:**

**Date:**

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I have read Barnier Public School's BYOD Program Acceptable Use Agreement and Guidelines with my parents. I agree to follow the rules in the agreement and I will use my device in ways that are appropriate, meet school expectations and are educational.

I understand that failure to follow this agreement may result in me having my privilege suspended or revoked and further disciplinary action being taken if appropriate.

Student Signature:

Date:

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## **Parent Section**

I have read Barnier Public School's BYOD Program Acceptable Use Agreement and Guidelines with my child.

I give permission for my child to participate in the program, and use their device at school.

I understand that the school will not be held responsible for any damage or loss of the device.

I understand that failure to follow this agreement may result in my child having this privilege suspended or revoked and further disciplinary action being taken if appropriate.

Parent Name:

Parent Signature:

Date:

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